

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made between Loddon Parish Council and Chedgrave Parish Council (the Councils) forming the Steering Group

1. The Councils are mindful of creating a Neighbourhood Plan (the Plan) in accordance with the Localism Act 2011 and other relevant legislation for the benefit of the residents of the two parishes.
2. The Councils will create a Steering Group to lead the project forward.
3. It is agreed that the parties will work together in mutual cooperation to achieve this objective.
4. The Steering Group will agree the boundaries of the area to be subject to the Plan and, as required, seek confirmation from South Norfolk District Council.
5. The Steering Group and the Parish Councils will apply for grant funding to cover the costs of the process. In the event of the application failing and no other lines of funding being available, Steering Group will discuss with the Councils whether or not to proceed with the preparation of the Plan.
6. Any grant moneys received will be held in an account under the control of the Loddon Parish Council RFO, with an annual audit report by external auditors.
7. The Steering Group will appoint a Consultant to manage the project with all decisions being in the purview of the Steering Group.
8. In the event that either of the Parishes wishes to withdraw from this project, they may do so. Any financial input will be returned pro rata, subject to works undertaken and consultant costs entered into.
9. Funding will be split on the basis of population, with the proportion subject to updating when the Census 2021 population figures are released.